



SEATTLE AUXILIARY COMMUNICATIONS SERVICE

Tactical Communications Procedure ACS# 03

Initiation date: Saturday, June 04, 2005

Revision date: Saturday, June 04, 2005

Title: PLAIN LANGUAGE TEXT

Purpose: Avoid using HAM “jargon” (technical slang) when transmitting messages

Requirement: Self Imposed

Procedure: When transmitting messages, avoid using specialized terminology. All messages and communications used during an emergency (or training drill) should be in **plain language**. “Q” Signals (except in CW operations), 10 codes and similar jargon will be avoided.

The use of “Pro-words” is an exception, some are:

- “CLEAR” – End of contact
- “OVER” – Used to let a specific station know to respond
- “GO AHEAD” – used to indicate that any station may respond
- “OUT” – Leaving the air – will not be listening
- “STAND BY” – A temporary interruption of the contact
- “ROGER” – Indicates that a transmission has been received correctly and in full
- SAY AGAIN ALL AFTER – Used to get message fills. Repeat everything after a certain point in the message